



Absentee Ballot Reconciliation for Early Preparation of Ballots

Form must be completed for each precinct, posted in the early preparation area, and provided upon request to any observer(s). Ballots prepared the day before election day must be securely sealed for delivery to counting/tabulation board. Fill in seal number in the space provided below.

COUNTY _____ PRECINCT _____ SEAL NUMBER _____

PART 1 (completed by EA)

- 1. Ballot number of first absentee issued: _____
- 2. Ballot number of last absentee ballot issued (close of absentee) _____
- 3. Subtract number of spoiled ballots _____
- 4. Total number of absentee ballots issued _____

PART 2 (completed by EA)

- 5. Number of ballots returned and accepted by the cut-off for early preparation - use BP 34 report _____
- 6. Subtract ballots that will be duplicated on election day :
 - a. number of fax/electronic UOCAVA **EAS** ballots _____
 - b. number of fax/electronic UOCAVA **county** ballots _____
- 7. Total number of envelopes sent for early preparation _____

PART 3 (completed by early preparation board)

- 8. Total number of ballots received for early preparation (this should be the same as #7 above). _____
- 9. Number of ballots rejected by Early Preparation Board _____
- 10. TOTAL NUMBER OF BALLOTS PREPARED AND SECURED AND SEALED FOR COUNTING ON ELECTION DAY _____

If number of ballots received for early preparation (#8) does not match the number prepared (#11), enter reason(s) below:

Signature of Election Administrator and Officials conducting early preparation (add additional signatures on back if necessary):
